

St Helena Hospice Volunteers

VOLUNTEER ROLE DESCRIPTION

Role Title	Volunteer Upcycling
Department/Shop	House Clearance
Location	Warehouse, Angora
Reporting To	House Clearance Manager

All volunteers must be sympathetic to and be able to project the philosophy, vision and values of St Helena.

ROLE SUMMARY

Using DIY skills, give old and tired household items or furniture a new lease of life. This is a great opportunity for creative people to use their skills to achieve a finished product that can be resold to raise funds for St Helena.

All equipment, tools and materials will be provided by St Helena.

MAIN DUTIES OF THE ROLE

- Liaise with the House Clearance manager to agree plans for upcycling tasks
- Make improvements/repairs to upcycle furniture or household items as agreed with House Clearance Manager
- Strip down old painted or lacquered surfaces, prepare for repainting carrying out repairs where necessary
- Use woodworking skills to repair furniture
- Use upholstery skills to create or repair textile products
- Paint and finish items to a high standard good enough to resell
- Tidy away and leave your work area clean and tidy
- Clean and maintain equipment provided, reporting any defects or shortages to House Clearance Manager
- Ensure that Hygiene, Health and Safety, and Fire Regulations are adhered to at all times
- Maintain staff and volunteer confidentiality at all times

TRAINING & SUPERVISION

- Online health and safety training is mandatory
- Volunteers are required to attend relevant training sessions as required
- You will be supported by the House Clearance Manager

EXPERIENCE & QUALIFICATIONS REQUIRED

No specific qualifications are required but some previous experience of upcycling is desirable; woodworking and/or upholstery skills and you should have a creative personality.

PERSONAL QUALITIES

- Friendly and approachable manner
- Ability to work as part of a team and independently
- Attention to detail – must be able to work to a high standard
- Creative, flexible and organised
- Ability to lift heavy items

Contact Details	Volunteer Services Team
Telephone	01206 931466
Email	volunteer@sthelena.org.uk

Please return completed form to Volunteer Services Team at Phoenix Square or email to volunteer@sthelena.org.uk. The information in this form will be used to advertise any new volunteer roles for which we do not have a current Role Description on file.