

Terms and Conditions for each draw

1. By entering the prize draw, entrants agree to be bound by these Terms and Conditions (which may be amended at any time by the promoter).
2. St Helena runs a minimum of two raffles between 1st January and 31st December each year. All raffles are run and promoted by St Helena registered charity number: 280919.
3. Tickets are mailed to supporters with a *maximum* of 20 tickets being sent to each supporter or each household. If a supporter has requested not to receive raffle tickets they will be excluded from the mailing. Direct mailing campaigns are not sent to any supporter under the age of 18.
4. No member of the Supporter Relations team or any employee of St Helena who is involved in the processing of the raffle may enter the draw. All other paid staff, volunteers and Trustees of St Helena, may enter the raffle. Anyone who has entered the draw will not be permitted to draw the prize winning tickets.
5. Tickets – The following information will be shown on all tickets for each draw: www.begambleaware.co.uk and www.gamblingcommission.gov.uk Licence number: 4685.
6. Processing of payments & tickets - All tickets and payments are processed by the Supporter Relations team (staff & volunteers) within the Fundraising office at whose normal place of work is Units 1, The Atrium, Phoenix Square, Colchester, Essex, CO4 9AS. The fundraising office is only accessible by secure digi-locked doors. All visitors are only admitted when accompanied by a member of staff.
7. The return of tickets to St Helena shops is permitted however the sale of tickets from St Helena shops is prohibited. When tickets are returned to shops, the Shop Manager/Assistant will process the money through a specific button on the till and will keep the tickets and form secure in the safe. The fundraising team will collect tickets and the Supporter Relations team will reconcile the money against the tickets when they are returned to the fundraising office.
8. Storage of tickets - Processed tickets are stored in a large sealed box, with securing handles, reinforced edges, made from polypropylene which is kept locked in a cupboard in the fundraising office when not being used. Only the members of the Supporter Relations team have access to this cupboard. The container is moved from the cupboard to the processing area when needed and then returned to the locked cupboard.
9. The draw - Tickets are drawn from the storage container each prize is drawn by a different individual, who has not entered the raffle or taken part in any processing of the tickets. These draw selections are then adjudicated and overseen by a minimum of two individuals who have not entered the raffle draw. Tickets are mixed up between draws.
10. Promotion of the draw date and location - The draw date is printed on the tickets (the section that the supporter keeps.) It is printed on the accompanying letter that is sent in the direct mailing, advertised on our website and posters that are produced to advertise the draw. The location of the draw will be the Fundraising Office, Units 1, The Atrium, Phoenix Square, Colchester, Essex, CO4 9AS
11. Financial records – all transactions are recorded on the fundraising CRM – Raisers Edge and reconciled by the finance team after the draw. All income and costs relating to the draw are reported to the Gambling Commission within twelve weeks of the raffle draw taking place.
12. Any entries not complying with these Terms and Conditions will not be valid.
13. Failure to comply with any of these Terms and Conditions may result in the disqualification of the entry. St Helena reserves the right to disqualify any entry at their absolute discretion.
14. Terms and Conditions are available by visiting our website or available on request.
15. Participation in the St Helena Winter Raffle 2019 (the “raffle”) costs £1 per raffle ticket.

16. The raffle is open to all UK residents over the age of 16 years, except for the Supporter Relations team (staff & volunteers) within the Fundraising office whose normal place of work is Units 1, The Atrium, Phoenix Square, Colchester, Essex, CO4 9AS. All other staff and volunteers of St Helena unless they are directly involved with the raffle, their agencies and other companies directly involved in the running of the raffle may participate in the raffle draw.
17. No tickets can be sold to, on behalf of, or for a person under the age of 16 years.
18. If a ticket is sold unknowingly to, on behalf of, or for a person under the age of 16 years he/she will be exempt from the raffle and will forfeit his/her prize and the stake will be returned.
19. The requirements of the Gambling Act 2005 mean that we have a statutory duty to verify that each raffle player is aged 16 years old or over. It is an offence for anyone under the age of 16 years to participate in a raffle. By playing the St Helena raffle, it is deemed to confirm that you are aged 16 years or over. St Helena will carry out checks in any way we may deem appropriate to verify the age of players. This may include, but is not limited to, phone calls.
20. Monies raised by this raffle will support the general work of St Helena, registered charity number 280919.
21. Participation in this raffle can be made by returning ticket stubs in the post with appropriate payment (cheque payable to St Helena or credit/debit card details).
22. Raffle tickets will be entered into the draw only when the whole payment is received.
23. St Helena accepts no responsibility for raffle tickets which are lost, stolen, damaged or illegible, or from which the prize-winner cannot be identified.
24. Any ticket entries received after the closing date may miss entry into the draw and therefore will be considered as a donation to St Helena.
25. Any blank tickets received won't be entered into the draw and the monies paid will be treated as a donation to St Helena.
26. Raffle tickets will be drawn randomly.
27. Prizes will be allocated in order of the tickets being drawn from the 1st prize down to the last prize.
28. The result of the raffle draw is final. No correspondence will be entered into.
29. Please keep the ticket or allocated number as proof of purchase.
30. In the event of unforeseen circumstances, the promoter reserves the right to substitute the prizes with other prizes of equal value. Prizes are non-transferable and non-negotiable and no cash alternative is available.
31. Prizes may be subject to additional Terms and Conditions of the prize provider.
32. If a prize is not claimed or a prize cannot be delivered using the details provided to the promoter within 6 months of the date of the draw, this prize will be forfeited.
33. The promoter will send a maximum of 20 tickets to individuals in an initial mailing. Tickets will also be available for purchase by calling the fundraising office on 01206 931468, Monday to Friday, 9am until 5pm.
34. The closing date is 5pm on Wednesday 20th March 2019. All raffle entries sent by post must be received by St Helena, Fundraising Office, Unit 1, The Atrium, Phoenix Square, Colchester, Essex CO4 9AS by this date.
35. The Raffle draw will take place on Thursday 28th March 2019.
36. We promise to comply with all Data Protection Act requirements and protect your personal data. It will be appreciated that we cannot accept liability for the loss of or delays in or theft of any communication sent by post, email or fax, or for any delays in the banking system.

37. St Helena would like to contact you occasionally to keep you up to date with and informed of how your donations and support are helping to deliver excellent hospice care. You can update your preferences or stop communication at any time by calling 01206 931468. We will never sell, share or swap personal details and our privacy statement is available by visiting sthelenahospice.org.uk/privacypolicy or by request.

Prizes

1st prize

£1,000

2nd prize

£250

3rd prize

£100

Incentive return prize

'Afternoon tea for four' at Greyfriars Luxury Hotel & Restaurant, Colchester

Fast Reply Draw Terms and Conditions:

1. Participants in the raffle whose entries are received by Friday 15th February 2019 will be automatically entered into a prize draw to win 'Afternoon tea for four' at Greyfriars Luxury Hotel & Restaurant, Colchester.
2. The closing date for the receipt of entries by the promoter is 5pm on Friday 15th February 2019. Entries received after this date will not be entered into this draw.
3. The draw will take place on Thursday 28th February 2019.
4. The winner will be the first valid entry randomly drawn from all entries. Only entries for which full payment has been received will be eligible to win a prize.
5. All entries in this prize draw will still be included in the main raffle draw on Thursday 28th March 2019.

Begambleaware

Begambleaware aims to promote responsibility in gambling. It provides information to help people make informed decisions about their gambling. It will help you to find out more about gambling and what responsible gambling means, to understand and recognise problem gambling, and show you where to go for further information, help and support should you need it.